



The  
Local

## *The Local Function Pack*

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# *The Local*

The Local, is a traditional British style pub located in the heart of Port Melbourne. We offer a great atmosphere, fantastic food and beverage choice, value for money and fully equipped function spaces to suit any occasion.

A variety of functions can be catered for at The Local, from 21st birthdays to corporate functions. Whatever the occasion, we have flexible spaces to cater for any size and type of event.

The Local is situated a stones throw away from Hobson's Bay in the heart of Port Melbourne. Parking near the venue in the surrounding streets is easy, or if you are traveling by public transport, the 109 tram runs to Station Pier from the CBD and stops a 10 minute walk away from The Local.

Our aim is to make your special occasion one to remember.



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# Function Areas

We have two fantastic function areas available at the Local including the Bay View Room, which can cater for larger events and is perfect for corporate functions and the ground level which is a great space for smaller, more intimate gatherings. From a 200 guest cocktail party upstairs to a 10 guest private dinner experience downstairs, we will be able to cater to your individual needs.



## ***Bay View Room***

The Bay View Room sits above the public bar and dining room and has fantastic views of Bay Street and the beach.

This room can be transformed into a fantastic dining area that seats up to 100 with full table service. The Bay View Room features its own bar and is ideal for stand up cocktail style events for up to 200 people. With a full dance floor, disco lighting, audio visual equipment, big screen and projector and a private balcony and heated smoking area, this room is perfect for cocktail parties, sit-down dinners, birthdays, meeting's, luncheons, and wedding receptions.

The Bay View Room is also an ideal place to hold your next business meeting.

Corporate breakfast or all day conference, the room can be set up with u shaped seating or theatre style on request. This room is fully equipped with AV equipment including a large screen and projector and we can also provide a microphone, white board and flip chart for no extra cost.

## ***Ground Level - Dining Room and Main Bar***

The ground level incorporates both the public bar and dining room.

With an inviting lounge area, this space is perfect for large dinner bookings in a casual, relaxed environment. Up to 50 people for a cocktail style function or up to 25 for a sit down meal can be accommodated on the ground level.

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# Food Options

## FINGER FOOD MENUS

### *\$55 platters*

Tomato and basil bruschetta drizzled with caramel balsamic (V)

Mini sausage rolls and party pies

Mini hot dogs with tomato sauce and dijon mustard

Deep fried prawn wontons with an Asian dipping sauce

Yum Cha platter consisting of mini dim sims, spring rolls and samosas

### *\$60 platters*

Mini pesto and tomato pizzas (V)

Thai fish cakes with sweet chilli dipping sauce

Salt and pepper calamari with lime and soy dipping sauce

Spicy meat balls with tomato and coriander salsa (G)

Chicken drumettes marinated with honey and soy (G)

### *\$70 platters*

Tandoori chicken skewers with minted yoghurt (G)

Tempura prawns with lime mayonnaise

Crispy spinach and feta filo triangles (V)

Thai chicken and lemongrass balls

Assorted mini quiches

***(G) Gluten Free (V) Vegetarian***

***We recommend 1 platter for every 10 guests.***

***We will also be happy to tailor a set 3 course meal to your needs.***



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# Beverage Options

## CASH BAR, BAR TAB OR DRINK PACKAGE

At The Local we have several beverage options to suit any event style or budget including beverage packages, cash bar and bar tabs.

### ***Beverage Package***

For larger functions, a time based beverage package can be organised. This allows your guests to consume drinks for an allocated time frame. We offer 3 main beverage packages:

#### **Basic beverage package**

A selection of Australian wine, including one red, white and sparkling variety, Boags Draught and Tooheys Extra Dry, Carlton Draught, Hahn Light, soft drink and juices.

\$35 per person over a 3-hour period

(\$11 per person each hour thereafter)

#### **Premium beverage package**

A select variety of Australian red and white wines, Boags Draught, Carlton Draught, Hahn Light, Tooheys Extra Dry, Heineken, Becks, Fat Yak, soft drink, juices and basic spirits.

\$48 per person over a 3-hour period

(\$14 per person each hour thereafter)

#### **Deluxe beverage package**

Full choice from our 'by the glass' wine list, all tap beers including Kirin and Bluetongue Lager, spirits, soft drinks, juices, basic cocktails & shooters.

\$60 per person over a 3-hour period

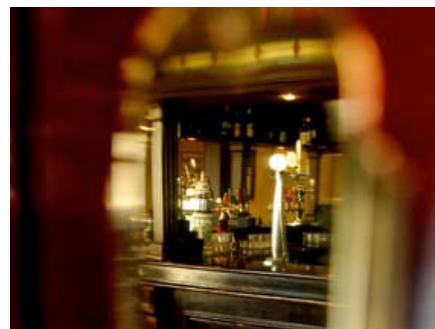
(\$18 per person each hour thereafter)

#### ***Cash Bar***

Guests can select and purchase their own drinks from a fully stocked bar.

#### ***Bar Tab***

A popular option, you can choose the selection of beverages best suited to your guests and a pre-paid bar tab limit to suit your budget. Bar tabs can always be topped up through out the evening and can be customised to suit your budget.



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# Terms & Conditions

In order to ensure that your experience with The Local is as pleasant as possible, we ask that you carefully read our Terms and Conditions before making any decisions. If you have any queries or concerns please do not hesitate to contact the venue directly.

## ***Tentative Bookings***

To give you the opportunity to plan your function we will be happy to make a tentative booking on your preferred date and hold this for a period of 7 days. During this 7 day period, should we receive another enquiry for your preferred date, we will contact you to ascertain whether you would like to confirm the booking. If you need an extension on this time please contact the venue directly to discuss.

## ***Bookings & Confirmations***

Once you have agreed on your booking details we will require a \$250 deposit within 7 days. All bookings will be considered confirmed when the required deposit and signed Booking Enquiry Form are received. If the deposit is not received within the 7 day period we may release the booking date to other prospective clients.

## ***Room hire fee and additional charges***

For exclusive use of the upstairs function area the following charges apply:

Room hire:	\$250
Security:	\$150
DJ:	\$300

(both the room hire and security charges are refundable after a minimum spend of \$2500).

Room hire fee will be deducted from the deposit if minimum spend is not achieved.

We can also organise a band for your event however the price will be dependent on availability of different performers.

## ***Final Numbers & Payment***

We would appreciate an estimate of guest numbers 7 days prior to your function. All major credit cards are welcome at The Local. Any subsequent charges are payable at the conclusion of your function. Any finger food orders must be placed 7 days prior to the function date.

## ***Cancellation***

Should your function be cancelled within 6 weeks of the confirmed date, all booking fees, bonds and deposits shall remain the property of The Local.

## ***Responsible Service of Alcohol***

All staff of The Local have Liquor Licensing 'Responsible Service of Alcohol' accreditation and by law may refuse to serve alcohol to any person that is deemed to be intoxicated, they will also be asked to leave the premises. Minors under the age of 18 are required by law to be accompanied by a parent or guardian at all times and must leave the premises half an hour after the conclusion of food service.

## ***Damage***

Organisers are financially responsible for any loss sustained to the venue including damage to the premises, its fittings, equipment and grounds. The organisers of the function are also responsible for any damage caused by their guests, outside contractors or agents, prior to, during and after the event.